
Information for data subjects

according to Article 12 of the EMBL Internal Policy 68 (“IP68”)

EMBL’s EICAT will be the data controller of personal data you provide to the European Molecular Biology Laboratory (“EMBL”) in connection with the self-enrolment to on-demand courses and learning materials on EMBLLeCampus platform. Your data will be processed for the purposes of participation management, for documenting these activities through public communication and promotion of EMBL activities (testimonials), for provision of additional activity services, for annual and periodic reporting, surveys and progress tracking. The overarching purpose of this processing operation is to support EMBL’s primary mission of scientific training and knowledge dissemination.

The EMBLLeCampus setup and maintenance is provided by the contractor company Wunderbyte (Wunderbyte GmbH, Volkertplatz ½, 1020 Vienna, info@wunderbyte.at, +43 650 3771773).

EMBL’s EICAT team maintains your data in the EMBLLeCampus registration system and in EMBL’s internal IT systems used daily.

The data is (are) provided by you during self-enrolment to activity on EMBLLeCampus platform.

We collect and process the following categories of your personal data:

1. Personal details (first name, last name, email address, residence country, career level, organisation/department name, institutional affiliation, gender identity, nationality);
2. EMBL Alumni status information (yes/no);
3. IP address (automatically collected by the platform);
4. Subscription preferences for events newsletters sent by EMBL;
5. Information about how you learnt about the activity you are registering for;
6. Survey and response collection on chosen activity;

We rely on the following legal basis while processing your data:

- Achievement of the aims laid down in the EMBL Establishing Agreement of 1973 (Article 5(1)(a) of IP 68), in particular including provision of training and teaching in the field of life sciences
- Your consent (Article 5(2) of IP68) related to voluntary provision of your data for participation in the on-demand courses: surveys, subscription to newsletters and blogs, publishing your testimonials for content promotion on EMBL websites and social media accounts

Some of your personal data may be disclosed to the following categories of recipients on a need-to-know basis. Those categories are:



1. Moodle Development Department and System Operations Department of Wunderbyte company who aid technical support and operational effectiveness of the platform and might have access to the personal data of participants via the platform, as required for these specific purposes.
2. On-demand course content creators to interact with participants, receive feedback and make improvements and changes of the content. These content creators can be EMBL or non-EMBL individuals from various institutes and universities. Their access will be limited to participants full name and email address.

Your data may also be processed internally by EMBL's departments other than EMBL's EICAT, in line with the purposes mentioned above (in particular, as required for providing their respective courses on the different topics accessible via the EMBL eCampus platform). If you wish to obtain a full list with the groups of the recipients, please contact us by sending an e-mail to: ecampusupport@embl.de.

Your personal data will be stored for:

2 years from the date of self-registration on the EMBLeCampus platform for completion of annual reporting purposes, feedback collection and training dissemination, following which all data is anonymised and stored indefinitely for reporting during longer term departmental reviews (every 4 or 5 years). The anonymisation procedure will take place through a scheduled ongoing review by staff of the EICAT once a year.

You can also exercise following rights, granted under the Article 13 of the EMBL Internal Policy No 68:

- a right not to be subject to a decision made by automated means (i.e. without any human intervention);
- a right to request access to your personal data;
- a right to object to the processing of personal data;
- a right to request erasure or rectification of your personal data;
- a right to request information on the reasoning underlying data processing.

Please note that those rights can be subject to limitations, as described in Article 13 (2) of the EMBL Internal Policy No 68.

If you wish to exercise your rights or wish to contact the data controller regarding any other data protection related matters, you can contact us by sending an e-mail to: ecampusupport@embl.de or by sending a letter to:

EMBL Heidelberg
EICAT
Meyerhofstraße 1

69117 Heidelberg
Germany

Advice on data protection matters can also be obtained from the EMBL Data Protection Officer (DPO), under Article 17(2) of the EMBL Internal Policy No 68. The DPO can be reached by email at dpo@embl.org.

If you wish to complain under Article 22(1) of the EMBL Internal Policy N° 68, you may do so with the EMBL Data Protection Committee. It can be reached by post at:

EMBL Heidelberg
Data Protection Committee
Meyerhofstraße 1
69117 Heidelberg
Germany